

BY-LAWS OF THE
WOONSOCKET DEMOCRATIC CITY COMMITTEE
AS AMENDED (11/09/2020)

Article I

Mission Statement

The Woonsocket Democratic City Committee (WDCC) is committed to encouraging active participation in local and statewide elections while being proponents of Democratic Party Values and positions.

Vision Statement

The Woonsocket Democratic City Committee is based on the principle of empowering those who need a voice, a hope for a better future, a promise to include everyone and to make our community stronger, striving for progress, and attentive to the pertinent issues that arise.

Article II

Name and Membership

SECTION 1. The affairs of the Woonsocket Democratic Party of the City of Woonsocket shall be directed by a committee known as the Woonsocket Democratic City Committee, and shall consist of the following members:

- A. Twenty-five (25) members maximum to be residents from the City of Woonsocket. Including the following, that have been approved by vote
- B. The Mayor of Woonsocket, if he/she so chooses is an automatic member if they are Democrat.

SECTION 2. Vacancies in membership shall be filled by a majority vote of the Democratic City Committee. When a vacancy occurs, the said vacancy shall be filled in a timely manner, at a regular meeting of the Woonsocket Democratic City Committee, provided a member is available. To be elected by a 2/3 majority vote of the members present.

SECTION 3. The term of membership shall begin on the January 1, following the year of the election unless your election is due to the filling of a vacancy by the committee. Each meeting shall have the last names of the members in attendance, excused and absent recorded in the attendance review in the minutes.

SECTION 4. A vacancy may occur, if there is a total of six absences, or three unexcused absences, in the calendar year. Notification letter to be sent after second unexcused absence.

SECTION 5- Dues are required as membership to the Woonsocket Democratic City Committee, and shall be determined at the January organizational meeting and payable by check before the March meeting.

Section 6- The Woonsocket Democratic City Committee, by a vote of 2/3 majority, may remove a member who has caused a detrimental action.

ARTICLE III

Officers

SECTION 1. The officers of the City Committee shall be a Chairperson, Vice Chairperson, Secretary and Treasurer. They shall be chosen biennially for a term of two (2) years at the January organizational meeting. No officer shall serve more than two consecutive terms but can be elected again once a one term absence has been completed. During the organizational meeting the monthly meeting schedule will be set for the coming year. A majority of the membership of the Committee shall be necessary for a selection.

SECTION 2. The Chairperson shall preside at all meetings of the Democratic City Committee, and he/she shall appoint all Committees unless otherwise ordered by the Democratic City Committee. In the absence of the Chairperson, the Vice Chairperson shall preside, and in the absence of both the Chairperson and the Vice Chairperson, the Democratic City Committee pro tempore shall elect a presiding officer.

SECTION 3. The Chairperson or Treasurer shall receive all monies collected by or for the Democratic City Committee. They shall pay all bills and shall endorse and sign all checks on behalf of the Democratic City Committee. They shall report during each regularly scheduled monthly meeting or whenever requested by the Democratic City Committee, giving an account of the receipts and expenditures and the balance on hand.

SECTION 4. The Secretary shall keep a correct record of all proceedings of the Democratic Party, send out all notices as well as notices of special meetings and shall perform other such duties as may be required by the Democratic City Committee in the performance of his/her duties as Secretary.

SECTION 5. In case a vacancy occurs in any office, the said vacancy shall be filled at the next meeting of the Democratic City Committee in accordance with the provisions of Article II. If there is a vacancy in any office of the Democratic City Committee, the Chairman shall, in accordance with the provisions of Article II and after due deliberation of the Democratic City Committee, call a meeting at which said officer shall be elected by the members of the Democratic City Committee. Provided, however, that the resignations from the office shall be in writing, properly signed and transmitted to said Committee before said vacancy shall be filled

A vacancy may occur due to a combination of 3 unexcused and 3 excused absences for a total of six absences during a calendar year. Failure to notify one of the four (4) officers of a member's absence, prior to the meeting, is considered an unexcused absence. Said member will be notified, in writing, of the request to resign from the office of the Democratic City Committee by the Chairman and/or Secretary, upon the determination that three (3) unexcused absences have occurred. Said resignation will be required in writing, properly signed and transmitted to said Committee before said vacancy shall be filled.

ARTICLE IV

Meetings of the Committee

SECTION 1. Meetings of the Democratic City Committee shall be held regularly on a monthly basis at such times and places as the Chairman may designate. During the January organizational meeting, a tentative meeting schedule for the year shall be established.

SECTION 2. Meetings of the Democratic City Committee shall be called by the Chairman within fourteen (14) days of the receipt of a request therefore, in writing, signed by at least six (6) of the members of the said Committee.

SECTION 3. A quorum of the membership must be had in order to hold a meeting of the WDCC. This quorum shall consist of 50% +1 of the current membership. Included in the quorum would be any attendance to the meeting that is done electronically, virtual meeting or some type of online participation.

SECTION 4. Seven (7) days prior to the regularly scheduled meeting an agenda, previous meeting minutes and treasurers report must be submitted to all members.

SECTION 5. Voting by proxy is prohibited for all voting that occurs in the WDCC but attending meetings electronically, virtually or some type of online participation is an acceptable form of voting.

SECTION 6. Any WDCC endorsements must be a registered Democrat, an endorsed by a vote of the current members present of the WDCC all members must be fully committed to that endorsement. No WDCC member shall offer any press release or statements on behalf of any Candidate or other member of the Committee that is contrary to a committee endorsement. At no time shall a member of the WDCC make a singular endorsement of a candidate using the WDCC affiliation.

SECTION 7. All votes taken by the WDCC shall be a simple majority except for the following:

- A. By-laws amendments shall pass by a majority vote of the members present.

- B. All endorsements shall pass by a majority vote of the members present.
- C. Removal of any member of just cause, will be done by a 2/3 majority vote of the members present.
- D. When a vacancy occurs, the said vacancy shall be filled in a timely manner at a regular meeting of the Woonsocket Democratic City Committee.

ARTICLE V

Order of Business

SECTION 1. The order of business as governed by Robert's Rules of Order, at all meetings of the Democratic City Committee shall be as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Moment of Silence
5. Approval of The Minutes
6. Treasurer's Report
7. Reports of The Sub Committee
8. Reports of Elected Officials
9. Special Business
10. Unfinished Business
11. New Business
12. Good of The Party
13. Adjournment